

Elizabeth McAndrews
Superintendent of Schools
Joan Liporto
Director of Finance and Operations
Dr. Lynn Catarius
Director of Student Services
Lyn Jacques
Director of Teaching and Equity

#### **Welcome to Amesbury Public Schools!**



We are looking forward to getting to know your family! Please complete this registration packet and return to the Central Registrar at Amesbury High School at 5 Highland St. Amesbury, MA 01913. Before a student may attend, all necessary paperwork, health information, and proof of residency must be submitted (exceptions may be made for students who qualify under the McKinney Vento Act or are in the care of DCF).

#### Parent/Guardian Checklist for Incoming Students:

Uriginal Birth Certificate - the original certificate will NOT be retained by the district
☐ Completed Registration Packet - Includes: Student Data form, Parent/Guardian/Emergency Contact Information, Home Language Survey, Request for Records Form, and Health Card
☐ Medical Records - including proof of up to date immunization records and recent physical examination
☐ <b>Proof of Custody</b> (if necessary) - Legal guardianship requires additional documentation from a court or agency
□ Proof of Residency (or an approved school choice form) - Required documents are listed below. These documents must be original, not photocopied, and be pre-printed with the name and address of the student's parent or legal guardian. If these documents can't be provided to the school you will need to complete an additional form requiring notarization. Please contact the registrar to request this form. Depending on each individual situation, additional documentation may also be required. In some cases, you may be referred to the Office of the Superintendent of Schools.

#### **Proof of Residency/Identity:**

You must provide <b>ONE</b> of the following to prove identity:	You must provide <b>ONE</b> of the following to prove residency:	You must provide at least <b>TWO</b> of the following to prove residency:
☐ Valid Driver's License / Real I.D. ☐ Valid Massachusetts Photo Identification Card ☐ Valid Passport	☐ Property Deed or Current Mortgage Payment or Property Tax Bill ☐ Fully signed and executed Purchase and Sale Agreement (occupancy date must fall within 30 days of enrollment) ☐ Notarized letter from builder or realtor ☐ Fully signed and executed Lease/Rental Agreement	☐ Telephone Bill* (landline only - wireless not acceptable) dated within past 60 days ☐ Gas/Oil Bill* dated within past 60 days ☐ Electric bill* dated within past 60 days ☐ Cable bill* dated within past 60 days ☐ Water Bill ☐ Bank Statement ☐ Voter Registration Record from Town Hall ☐ Payroll stub dated within the past 30 days

#### **OPTIONAL** Forms:

☐ Application for Free/Reduced School Lunch
CORI (Criminal Offender Record Information) - if you plan on volunteering at your child's school and/or participating in field
trips (these forms must be completed every 3 years).
☐ Permission to Photograph - only to be filled out and returned if you do NOT want your child photographed



Parent/Guardian Signature:\_

#### STUDENT DATA

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Date:\_\_

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Legal First Name: Preferred First Name:		Full Middle Name:
Last Name:		Date of Birth:
Address: City:		State:
City/State/Country of Birth:		Gender:
Preferred Pronouns:		Grade:
Parent/Guard	ian Information	
Parent/Guardian Name:	Relationship:	
Primary Phone:	Email:	
Parent/Guardian Name:	Relationship:	
Primary Phone:	Email:	
School Last Attended:	Siblings Name(s)/D	).O.B:
City/State:		
Who does the student live with? ☐ Both Parents ☐ Mother ☐ Father ☐ Legal Guardian		ody of this student? IMother □Father □ Guardian □ Other
Special	Services:	
Is the student currently accessing the curriculum with any of the following?		
☐ Individualized Education Plan (IEP) ☐ 504 Plan ☐ Engl	ish Language Service	s ☐ Title 1 ☐ Other
Ethnicity	/ & Race:	
		: a person of Cuban, Mexican, Chicano, Puerto Rican, n, or other Spanish culture or origin, regardless of race
Race (you may select one or more races):  White: a person having origins in any of the original peoples of Europe, the Black or African American: a person having origins in any of the black raci.  American Indian or Alaska Native: a person having origins in any of the original may of the original affiliation or community attachment  Asian: a person having origins in any of the original peoples of the Far East Cambodia, Chna, India, Japan, Korea, Malaysia, Pakistan, the Philippine Island.  Native Hawaiian or other Pacific Islanders: a person having origins in any or	al groups of Africa ginal peoples of Nortl st, Southeast Asia, or ds, Thailand and Vietr	n and South America (including Central America), and the Indian subcontinent including, for example, nam
*The answers you provide to the following questions help supplemental services and		
Where is the student currently living?: (Please check ONE)  ☐ In permanent housing ☐ In a shelter with another family or person (sometimes referred to as "doubled-up")  ☐ In a hotel/motel ☐ In a car, park, bus, train, or campsite ☐ Other temporary living situation (please describe):	In the past 3 years A. Moved fro ☐ Yes B. Worked o	s, have you or someone you lived with: om one city or country to another city? □ No or looked for work in any of the following areas? neck if yes:
Military Family Status - Students who are children of:  Active duty members of the uniformed services, National Guard and Reserve on active duty orders  Members or veterans who are medically discharged or retired within one year  Members who die on active duty		eat Processing □Dairy Industry □Plant Nursery



#### **Emergency Contact Information**

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Student Name:	Date of Birth:
(First)	Middle) (Last) (mm/dd/yyyy)
Who has legal custody of this student? ☐Bo	h Parents ☐Mother ☐ Father ☐Other
CONTACT 1:	CONTACT 2:
Name:	Name:
Relationship:	Relationship:
Address:	Address:
City/Town:	City/Town:
Home Phone:Work:	
Cell:	Cell:
Primary Email:	
Does this contact live with the student? ☐Yes ☐No This contact may pick up the student ☐Yes ☐No	Does this contact live with the student? ☐Yes ☐No  This contact may pick up the student ☐Yes ☐No
In the event contacts #1 and #2 cannot be r <u>CONTACT 3</u> :	eached please list an additional 2 contacts below: <u>CONTACT 4</u> :
lame:	Name:
Relationship:	Relationship:
Address:	Address:
City/Town:	City/Town:
lome Phone:Work:	Home Phone:Work:
:ell:	Cell:
oes this contact live with the student? ☐Yes ☐No	Does this contact live with the student? ☐Yes ☐No
his contact may pick up the student ☐Yes ☐No	This contact may pick up the student ☐Yes ☐No
Parent/Guardian Signature:	Date:



#### **HOME LANGUAGE SURVEY**

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Massachusetts Department of Elementary and Secondary Education regulations require that *all* schools determine the language(s) spoken in each student's home in order to identify their specific language needs. This information is essential in order for schools to provide meaningful instruction for all students. If a language other than English is spoken in the home, the District is required to do further assessment of your child. Please help us meet this important requirement by answering the following questions. Thank you for your assistance.

#### **Student Information**

First Name	Middle Name		Last Name
Country of Birth	Date of Birth		Date first enrolled in ANY US school
	(mm/dd/yyyy)		(mm/dd/yyyy)
	School I	<u>nformation</u>	
Start Date in New School	Name of Former School a	and Town	Current Grade
(mm/dd/yyyy)		· · · · · · · · · · · · · · · · · · ·	
	Questions for F	Parents/Guardians	
What is the primary language used in the language spoken by the student?	the home, regardless of		) are spoken with your child? (include relatives cles, aunts, etc and caregivers)  seldom / sometimes / often / always
			seldom / sometimes / often / always
What language did your child first un	derstand and speak?	Which language d	o you use most with your child?
How many years has the student been including pre-kindergarten)	in U.S. Schools? (not	Which language(s)	) does your child use?
		-	seldom / sometimes / often / always
Will you require written information t language?	from school in your native	Will you require as meetings?	n interpreter/translator at Parent-Teacher
If yes, what language?		If yes, what language?	
Parent/Guardian Signature		Today's Date	(mm/dd/yyyy)



5 Highland Street / Amesbury, MA 01913

### REQUEST FOR STUDENT RECORDS

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Student's Full Name:	Date of	f Birth:_	/	/	Grade:
Requesting Records From:					
	(School Distr	rict)			
The above student has enrolled in the Amesbury	y Public School district	. Please s	end th	e following	educational
records:					
☐Cumulative Records					
Attendance records					
Disciplinary records					
☐ Health records					
Special Education Records including IEP, Ev	valuation Reports, and	Progress !	Repor	ts (if application	able)
□504 Plan (if applicable)					
For High School Students please also include					~
☐ High School Transcript including a list of all quarter/semester grades)	subjects, final grades,	and credit	is (ple	ase include a	any unfinished
☐ MCAS Results					
☐ School Profile					
Authorizati	on to Release Student	's Record	<u>ls</u>		
I have enrolled my child,		, in the A	mesbu	ry Public Sc	chool district and
anthonics was to release all oak and and best to	1-4-41				
authorize you to release all school and health rec	cords to them.				
Signature of Parent/Gu	ardian			8	Date
Signature of Tarent/Gu	iai uiaii				Date
Relationship to child:					
Mail Records to:	Fax Records to:	Email			

(978)388-7224

julie.hartshorn@amesburyma.org













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#### **Amesbury Public Schools - Student Health Information**

DIRECTIONS: Parent/Guard	ian, please complete a	all areas (print), ch	eck appropri	ate box	kes, sign, and d	late
Student's Legal Name: Last:		First:		M.I.		
Student's Address:		City:		State:		
Does Student live with parent? ☐Yes ☐No If no, provide name/relationship of guardian:		Student's Home Pho	one:	Date o	f Birth:	
Is child covered by:  Private health insurance (please contact school nurse for information a health plans for uninsured children)		Sex: ☐ Male ☐Fen	nale	Sibling	s name(s) & Grad	e(s) attending APS:
	Contact & Emerge	ncy Information				
	Home Phone	Work Phone	Cell Phone		Authorized Pickup	Legal Custody
Parent/Guardian #1 Name:					□Yes	⊡Yes
Email:					□No	□No
Parent/Guardian #2 Name: Email:					□Yes □No	□Yes □No
Emergency Contact Name: (If Parent/Guardian cannot be reached)					□Yes □No	□Yes □No
	Medication	on Permissions				
Over the Counter Media The following over the counter medications have by our school physician: Tylenol, Ibuprofen, Bacitra Lotion, Antacid Tablets, Contact Solution, and Ben I give the school nurse permission to administer th assessment Tyes No	e been approved for use acin Ointment, Caladryl adryl.	(see reverse for I	uclear emerge	ncy, my	assium lodide) 7 child may receive	e Potassium Iodide
	<u>Milita</u>	ry Service				
Is anyone in the student's immediate family act	tively involved in military	service? ☐Yes Rela	ation:			JNo
	Medica	Information				
Medications needed during the school day must had order, written parent/guardian permission and mus pharmacy container.  List any medications taken on a regular basis:		Medicines:				
		Describe reaction:				
		Does child require	-	lications	? Tyes INo	
		If so, which medica * If prescribed ple		chool n	urse with an Epif	Pen*
Check all that apply:		Last Physical Exar				
□ Asthma □ Diabetes □ Seizures □ Physical D		Student's Physicia				
Hearing Problems: □None □Left Ear □Right E		Does your child:	-		receive fluoride	
/ision Problems: □None □ Wears Glasses ℂ		Student's Dentist:_			Last Exam:_	

I give the school nurse permission to share information relevant to my child's health condition with appropriate school personnel if needed for my child's health, safety, and educational needs. In the event my child requires emergency medical treatment, I give permission to exchange information with emergency medical personnel and the receiving hospital, including person to contact information and my child's physician for the purpose of referral, diagnosis and treatment.

## A A A A A A

#### KLINFORMATION

The Amesbury School District, in cooperation with the Massachusetts Department of Public Health (MA/DPH) has decided, with parent permission, to make Potassium Iodide (KI) available to students and staff prior to evacuation to our designated host facility which is Methuen High School. The school committee has given approval for this distribution. Participation of students in the distribution is VOLUNTARY. Student participation will require parental/guardian signature on the consent form following this notice.

This consent is reviewed annually. If you have any questions, please contact this office, the school nurse in your building and/or call the MA/DPH at (617)242-3035. We strongly urge you to read all emergency public information found at <a href="https://www.mass.gov">www.mass.gov</a> (search for Potassium lodide) or call the Massachusetts Emergency Management Association (MEMA) at (800)982-6846.

#### Reason for taking Potassium Iodide:

In case of an accident at a nuclear power plant or what is known as a radiological emergency, radioactive iodine will be released into the air. The material may be inhaled or ingested and enter the thyroid gland where it can cause cancer and/or disease. Children and infants are the most vulnerable to this occurrence. When taken by pill, Potassium Iodide (KI) floods the thyroid with non-radioactive iodine and prevents the thyroid from absorbing the radioactive material. KI needs to be taken before or shortly after exposure to radiation. KI works only to prevent the thyroid from absorbing radioactive iodine.

#### Risk of Taking Potassium lodide:

Taking KI is safe for most people. KI **should not** be taken if someone:

- Is allergic to lodine
- Has Graves Disease
- Has Thyroid Illness
- Takes Thyroid medication

#### Potential Side Effects of Potassium lodide:

It is possible to experience any or all of the following side effects when taking KI:

- Upset stomach
- Rash
- Allergic Reaction

#### Administration of Potassium lodide:

KI will only be given:

- In case of radiological emergency
- If it is recommended by public health officials
- If a parent/guardian signs the consent form

#### **New Student Health History Form**

To Parent/Guardian,

To better serve your child and provide them with the best educational experience, we request that you complete a detailed health assessment so we can address your child's needs in the classroom. Information will only be shared with school personnel who have a legitimate educational interest in the information.

This is a general assessment so we can better understand your child. Should your child require medications, or other special health treatments or procedures, additional paperwork will need to be completed. Please complete this form and contact your school nurse as needed.

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	200	10503		PELASE I KIIVI CE	LAKET		Born: Male Femal		)
Student Name (Last First	Middle	, i		Birth Da	to (Ma	nth/Da			,
Student Name (Last, First,	MIGGIE	=)		Dirtii Da	te (MO	nui/Da	y/ rear)		
School (Circle One):									
AES/ SES CES AMS AHS AIH	S	Gra	de	Primary Care Provid	ler Nar	ne	Clinic Name MD Phon	e #	
Does your child have health	insura	nce?	Yes No	If you answered "I	No" to e	either o	f these questions, please contact the	nurse	e for
Does your child have dental	insura	nce?	Yes No			fu	rther assistance.		
Ple	ease a	nswer	these health	history questions abou	ıt your	child to	the best of your ability.		
Seasonal allergies	Yes	No	Immunity P	roblems	Yes	No	Is your child toilet trained?	Yes	No
Allergies to food	Yes	No	"Mono" (pa	st 1 year)	Yes	No	Has only 1 kidney or testicle	Yes	No
Allergies to medication(s)	Yes	No	Chest pain		Yes	No	Sickle Cell Disease	Yes	No
Allergy to bee / insect stings	Yes	No	Heart (Card	liac) history/problems	Yes	No	Any problems with vision	Yes	No
Anaphylaxis	Yes	No	High / Low	blood pressure	Yes	No	Limited physical activity	Yes	No
Any other allergies	Yes	No	Fainting or	blacking out	Yes	No	Problems running	Yes	No
Concussion(s) / Head injury	Yes	No	Bleeding m	ore than expected	Yes	No	Uses contacts or glasses	Yes	No
Headaches	Yes	No	Asthma trea	atment (past 3 years)	Yes	No	Any problems hearing	Yes	No
Migraines	Yes	No	Any smokin	g	Yes	No	Any problems with speech	Yes	No
Traumatic brain injury	Yes	No	Problems b	reathing or coughing	Yes	No	Birth Defects	Yes	No
Seizure treatment (past 2 years)	Yes	No	Dental brace	es, caps, or bridges	Yes	No	Concerns with sleeping habits	Yes	No
Musculoskeletal problems (including cerebral palsy)	Yes	No		our child require a special diet?	Yes	No	Mental health/behavioral concerns (i.e., depression)	Yes	No
Any broken bones or dislocations	Yes	No	Bowel probl	ems	Yes	No	ADHD / ADD	Yes	No
Any muscle or joint injuries	Yes	No	Stomach pro	oblems	Yes	No	Lead Poisoning	Yes	No
Any neck or back injuries	Yes	No	Excessive w	eight gain/loss	Yes	No	Surgeries	Yes	No
Any daily medications	Yes	No	Bladder prob	olems	Yes	No	Any other health concerns	Yes	No
Diabetes	Yes	No	Any ho	spitalizations, or had a	ny ope	rations	, procedures, or special tests?	Yes	No
If you <b>answered "Yes"</b> to any	of the	abov	e questions, p	olease further explain y	our an	swers I	nere:		
All medications taken in schoo				Name of the last o	Form s	signed	by a health care provider and parent	/guard	lian.

Please list any <b>medications</b> your	child will need to take during scho	ool hours:		
Will your child require any emerge	ency medication (e.g. epinephrine a	uto-injectors, i	nhalers, glucagon, diastat, etc.	) to be administered in
school?				
Does your child require any specia	al health treatments or procedures	-		No
Would you like to request a meeting	ng with your school nurse to discus	s your child's n	eeds? Yes No	
By signing below I agree that the a Should there be any changes to m	above information in regards to my ny child's health status, I acknowled	child have bee lge that it is my	n answered to the best of my a responsibility to notify the nur	ability. se as soon as possible.
Print:	Sign:		Date	e:
Name of Parent/Guardian	Signature	of Parent/Guardia	n	Today's Date
	PERMISSION TO EXC	HANGE IN	FORMATION	
I.	, authori	ze and reques	t my child's primary care provid	ler to exchange
Name of Parent/Guardian				
information about my child's healt	h and development with Amesbury	Public Schools	s. The information may be prov	ided by phone, fax, mail,
or in person. I understand that the	disclosed information will be consid	dered confiden	tial and will be used for the he	alth and educational
benefit of my child and family. Exc	cept as needed to comply with fede	ral and state re	gulations, it will not be re-disc	osed to any other
norson ashoot or agency without	my consent. I understand that this	form will expire	in one vear unless I choose to	cancel my permission
	my consent. I understand that this	ioiiii wiii expire	in one year unless renouse w	cancer my permassion
in writing before that time.				
Name of School requesting informatio	n		Signature of Parent/Guardian	Date
	, Amesbury, M	IA 01913		
School Mailing Address			Signature of Witness	Date
				/ /
School Telephone Number	School Fax Number		Signature of School Nurse	Date
School Mailing Addresses	School Nurse Contact info	):		
Cashman Elementary	School (CES): 193 Lions Mouth Rd;	School Ph	one: 978-388-4407 Fax:	978-388-4479
School Nurse:	Carol Greene, M.Ed, BSN, RN No	CSN Email:	Carol.Greene@amesburyma	org
Amesbury Elementary	School (AES): 20 S Hampton Rd;	School Ph	one: 978-388-3659 Fax:	978-388-4961
School Nurse:	Nicole Quadros, RN, BSN	Email:	Nicole.Quadros@amesburym	a.org
	ool (AMS): 220 Main St;	School Ph	one: 978-388-0515 Fax:	978-388-1626
School Nurse:	Jody Omohundro, RN, BSN	Email:	Jody.Omohundro@amesbury	ma.org
Amesbury High Schoo				978-388-3393
School Nurse:	Liz Shorter, RN, BSN		Elisabeth.Shorter@amesbury	
	High School (AIHS): 71 Friend St			978-388-8073
•	: Kristin Tierney, RN, FNP-C		Kristin.Tierney@amesburyma	
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Please fill out the following "Free and Reduced Price School Meals Application" regardless of whether or not you intend to use it. If you qualify you may be entitled to discounts/waivers for other Amesbury Public Schools programs.



# Amesbury Public Schools

#### Dear Parent/Guardian:

Children need healthy meals to learn. Amesbury Public Schools offers healthy meals every school day. In School Year 2022-2023, all students will receive free breakfast and lunch at school. The Commonwealth of Massachusetts has provided money to do this for one year through the State budget. We need your help to keep providing free meals to all students in future years. Please fill out this application for free and reduced price school meals. If many families fill out and return this form, we will get more money from the federal government for free school meals now and in the future. We will also get more money for other school programs. Filling out this form also helps our community provide free summer meals to all kids, and free meals to kids in childcare. The information you provide is confidential. We follow strict federal rules to keep your information private.

If you are not receiving Supplemental Nutrition Assistance Program (SNAP) benefits and have been approved for free or reduced-price school meals, you may be eligible for SNAP which provides monthly financial assistance to purchase groceries to Massachusetts residents who qualify. Find out if you are eligible for SNAP today by calling Project Bread's FoodSource Hotline at 1-800-645-8333 and a counselor can help you apply over the phone. You can also apply on your own online at DTA Connect: https://dtaconnect.eohhs.mass.gov/apply

#### Frequently Asked Questions

#### DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD?

No. Use one *Free and Reduced Price School Meals Application* for all students in your household. We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to: **your child's school.** 

# SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE ALREADY APPROVED FOR FREE MEALS?

No, but please read the letter you got carefully and follow the instructions. If any children in your household were missing from your eligibility notification, contact Helen Nadeau, 978-420-8780 or Helen.Nadeau@amesburyma.org immediately.

#### MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT A NEW ONE?

Yes. Your child's application is only good for that school year and for the first few days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year.

#### MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN?

Yes. You, your children, or other household members do not have to be U.S. citizens to apply for free or reduced price meals.

#### WHO QUALIFIES FOR FREE OR REDUCED PRICE MEALS?

This year, all students in our schools will get free breakfast and lunch at school. But only some students qualify as "eligible" for free meals. These are:

- All children in households receiving benefits from MA SNAP, MA TAFDC, FDPIR, or specific categories of Medicaid are eligible for free meals.
- Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals.
- Children participating in their school's Head Start program are eligible for free meals.
- Children who meet the definition of homeless, runaway, or migrant are eligible for free meals.
- Children may receive free or reduced price meals if your household's income is within the limits on the Federal
  Income Eligibility Guidelines. Your children may qualify for free or reduced price meals if your household income
  falls at or below the limits on this chart.

FEDERAL	ELIGIBILITY INCOME CHART For	School Year 2022 - 2023	
Household size	Yearly	Monthly	Weekly
1	\$25,142	\$2,096	\$484
2	33,874	2,823	652
3	42,606	3,551	820
4	51,338	4,279	988
5	60,070	5,006	1,156
6	68,802	5,734	1,324
7	77,534	6,462	1,492
8	86,266	7,189	1,659
ich additional person:	+8,732	+728	+168

#### HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT, OR RUNAWAY?

Do the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or other temporary housing arrangement? Does your family relocate on a seasonal basis? Are any children living with you who have chosen to leave their prior family or household? If you believe children in your household meet these descriptions and haven't been told your children will get free meals, please call or e-mail Lyn Catarius – 978-388-0507

#### I GET WIC. CAN MY CHILDREN GET FREE MEALS?

Children in households participating in WIC <u>may</u> be eligible for free or reduced price meals. Please send in a completed application.

#### CAN I APPLY ONLINE?

No We do not have applications on line

#### WILL THE INFORMATION I GIVE BE CHECKED?

Yes. We may also ask you to send written proof of the household income you report.

#### IF I DON'T QUALIFY NOW, MAY I APPLY LATER?

Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced price meals if the household income drops below the income limit.

#### WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION?

You should talk to school officials. You also may ask for a hearing by calling or writing to: **Joan Liporto, 978-388-0507**, **joan.liporto@amesburyma.org** 

#### WHAT IF MY INCOME IS NOT ALWAYS THE SAME?

List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.

#### WHAT IF SOME HOUSEHOLD MEMBERS HAVE NO INCOME TO REPORT?

Household members may not receive some types of income we ask you to report on the application or may not receive income at all. Whenever this happens, please write a 0 in the field. However, if any income fields are left empty or blank, those will also be counted as zeroes. Please be careful when leaving income fields blank, as we will assume you meant to do so.

#### WE ARE IN THE MILITARY. DO WE REPORT OUR INCOME DIFFERENTLY?

Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base

housing, food, or clothing, or receive Family Subsistence Supplemental Allowance payments, it must also be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. Any additional combat pay resulting from deployment is also excluded from income.

#### WHAT IF THERE ISN'T ENOUGH SPACE ON THE APPLICATION FOR MY FAMILY?

List any additional household members on a separate piece of paper and attach it to your application. Contact Helen Nadeau, 978-420-8780 – Helen.Nadeau@amesburyma.org to receive a second application.

#### MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR?

To find out how to apply for MA SNAP or other assistance benefits, contact your local assistance office or call the MA SNAP Hotline at 1-866-950-3663.

If you have other questions or need help, call 978-420-8780.

Sincerely,

Helen Nadeau - Helen.Nadeau@amesburyma.org

The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not submit all needed information, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the primary wage earner or other adult household member who signs the application. The social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs.

We may share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

#### **Non-Discrimination Statement:**

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. mail:

U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; or

- 2. fax: (833) 256-1665 or (202) 690-7442; or
- 3. email: program.intake@usda.gov

This institution is an equal opportunity provider



# 2022-2023 Massachusetts Application for Free and Reduced Price School Meals

If you have received a Notice of Direct Certification - FREE from the school district for free meals, do not complete this application. If you have received a Notice of Direct Certification - REDUCED PRICE from the

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MI Child's last Name Student? Foster Homeless Migrant	inition of Household Member: "Anyone who is living with you and shares income and expenses, even if not related." Children in Foster care and children who meet the definition of Homeless, Migrant or Runaway are eligible for free meals. Read How to Aphild's First Name  Mi Child's fast Name  Student? Foster Homeless Migrant Runaway	EP 1 List ALL Household Members who are infants, children, and students up to and including grade 12 (if more spaces are required for additional names, attach another sheet of paper) finition of Household Member: "Anyone who is living with you and shares income and expenses, even if not related." Children in Foster care and children who meet the definition of Homeless, Migrant or Runaway are eligible for free meals. Read How to Ap Student? Foster Homeless Migrant Runaway and Children in Foster care and children who meet the definition of Homeless, Migrant or Runaway are eligible for free meals. Read How to Ap Student? Foster Homeless Migrant Runaway	MI Child's last Name  One interest wind are interest, and students up to and including grade 12 (if more spaces are required for additional names, attach another sheet of paper)  Student? Faster Homeless Migrant Runaway  The Child's last Name  One information.  Student? Faster Homeless Migrant Runaway  Student? Faster Homeless Migrant Runaway  One information.	Scriool Name	
	inition of Household Member: "Anyone who is living with you and shares income and expenses, even if not related." Children in Foster care and children who meet the definition of Homeless, Migrant or Runaway are eligible for free meals. Read How to Ap	EP 1 List ALL Household Members who are infants, children, and students up to and including grade 12 (if more spaces are required for additional names, attach another sheet of paper) finition of Household Member: "Anyone who is living with you and shares income and expenses, even if not related." Children in Foster care and children who meet the definition of Homeless, Migrant or Runaway are eligible for free meals. Read How to Ap	Member: "Anyone who is living with you and shares income and expenses, even if not related." Children in Foster care and children who meet the definition of Homeless, Migrant or Runaway are eligible for free meals. Read How to Ap	Child's Last Name School Name Student?	
		1 List ALL Household Members who are infants, children, and students in to and including a factor			

rinted name of adult signing the form

Signature of adult

Today's date

Error prone 🗌

Only annualize income if there are multiple pay frequencies  How often?  Vicety   Dividebly   2x Month   Month! Annually    O O O O O O  Determining Official's Signature		In accordance with federal civil rights law and U.S. Department policies, this institution is prohibited from discriminating on the gender identity and sexual orientation), disability, age, or represented in information may be made available in languages oth alternative means of communication to obtain program information may be made available in languages of alternative means of communication to obtain program information. In the program information compared to the responsible state or local at TARGET Center at (202) 720-2600 (voice and TTY) or contact the sage.  To file a program discrimination complaint, a Complainant shubiscrimination Complaint form which can be obtained online at: https://www.usda.gov/sites/default/files/documents/USD 28-17Fax2Mail.pdf, from any USDA office, by calling (866) 633	Latino	Income from any other source  A child pen  Ethnicity (check one):  Race (check one or more):	-Income from person outside the household	<ul> <li>Social Security</li> <li>Disability Payments</li> <li>Survivor's Benefits</li> </ul>	- Earnings from work	Sources of Income for Children	INSTRUCTIONS Sources of Income
J Size  Innual Income Conversion  John Street Stree	For School Use Only 2022-2023 Massachusetts Application for Free and Redu	In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity. Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online  at: <a href="https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf">https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf</a> , from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA.	☐ American Indian or Alaskan Native ☐ Native Hawaiian or Other Pacific Islander☐ Asian ☐ White ☐ White ☐ Black or African American ☐ White ☐ Children's Racial and Ethnic Identities	<ul> <li>A child receives regular income from a private pension fund, annuity, or trust</li> </ul>	- A friend or extended family member regularly gives a child spending money	<ul> <li>A child is blind or disabled and receives Social Security benefits</li> <li>A Parent is disabled, retired, or deceased, and their child receives Social Security benefits</li> </ul>	- A child has a regular full or part-time job where they earn a salary or wages		
Eligibility:  Free Reduced Denied  O O O  ture Verifying Official's Signature	For School Use Only blication for Free and Reduced Price School Meals.	The disc an a  1.  U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; or 2. fax: (833) 256-1665 or (202) 690-7442; or 3. email: Program.intake@usda.gov This institution is an equal opportunity provider.	We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced price meals.	and dothing - Strike benefits	bat pay, PSSA, or privatized - wances) - or off-base housing, food -	<ul> <li>Salary, wages, cash bonuses</li> <li>Net income from self- employment (farm or business)</li> <li>Supplemental Security Income (SSI)</li> <li>If you are in the U.S. Military:</li> <li>Basicpayandcashbonuses (doNOT government</li> </ul>	Earnings from Work Public Assistance / Alimony / Child Support	Sources of Income for Adults	
Categorical Eligibility 🔲	THE PERSON NAMED IN	umber, and a written description of the alleged ary for Civil Rights (ASCR) about the nature and date must be submitted to USDA by:		Rental income     Regular cash payments from outside     household	<ul> <li>Annuities</li> <li>Investment income</li> <li>Earned interest</li> </ul>	1 1 1	Pensions / Retirement / All Other Income	dults	

#### SHARING INFORMATION WITH OTHER PROGRAMS

#### Dear Parent/Guardian:

liportoj@amesburyma.gov

To save you time and effort, the information you gave on your Free and Reduced Price School Meals Application may be shared with other programs for which your children may qualify. For the following programs, we must have your permission to share your information. Sending in this form will not change whether your children get free or reduced price meals.

	Yes! I DO want school officials to share information from my Free and Reduced Price School Meals Application with Athletics & Extracurricular programs.
	Yes! I <b>DO</b> want school officials to share information from my Free and Reduced Price School Meals Application with <b>Transportation Program.</b>
If you o	checked yes to any or all of the boxes above, fill out the form below to ensure that your information is for the child(ren) listed below. Your information will be shared only with the programs you checked.
Child's	Name:School:
Signatu	ure of Parent/Guardian:Date:
Printed	Name:
Addres	ss:
For mo	re information, you may call <b>Joan Liporto</b> at <b>978-388-0507, x7019 or e-mail at</b>

Return this form to: Joan Liporto, Director of Finance & Operations, Amesbury Public Schools, 5 Highland Street, Amesbury, MA 01913.

#### SHARING INFORMATION WITH MEDICAID/CHIP

nDear Parent.

If your children get free or reduced price school meals, they <u>may</u> also be able to get free or low-cost health insurance through Medicaid or the State Children's Health Insurance Program (CHIP). Children with health insurance are more likely to get regular health care and are less likely to miss school because of sickness.

Because health insurance is so important to children's well-being, the law allows us to tell Medicaid and CHIP that your children are eligible for free or reduced price meals, unless you tell us not to. Medicaid and CHIP only use the information to identify children who may be eligible for their programs. Program officials may contact you to offer to enroll your children. Filling out the Free and Reduced Price School Meals Application does not automatically enroll your children in health insurance.

If you do not want us to share your information with Medicaid or CHIP, fill out the form below and send in.

(Sending in this form will not change whether your children get free or reduced price meals).

<u> </u>	No! I DO NOT want information from n with Medicaid or the State Children's H	ny Free and Reduced Price School Meals Application shared ealth Insurance Program.
	checked no, fill out the form below to ensoelow:	sure that your information is NOT shared for the child(ren)
Child's	Name:	School:
Signati	ure of Parent/Guardian:	Date:
Printed Addres	l Name:	

For more information, you may call **Joan Liporto** at **978-388-0507 x7019 or e-mail**: **liportoj@amesburyma.gov** 

Return this form to: Joan Liporto, Director of Finance & Operations, Amesbury Public Schools, 5 Highland Street, Amesbury, MA 01913

IMPORTANT: When returning this signed CORI, please attach a photocopy of your license.

Thank you!

# 1668

□MA Driver's License

Requested By:

#### AMESBURY PUBLIC SCHOOLS

5 Highland St., Amesbury, MA 01913

#### CRIMINAL OFFENDER RECORD INFORMATION (CORI) ACKNOWLEDGEMENT FORM

The Amesbury Public Schools is registered under the provisions of M.G.L. c. 6, § 172 to receive CORI for the purpose of screening current and otherwise qualified prospective employees, subcontractors, volunteers, license applicants, current licensees, and applicants for the rental or lease of housing.

As a prospective or current employee, subcontractor, volunteer, license applicant, current licensee, or applicant for the rental or lease of housing, I understand that a CORI check will be submitted for my personal information to the DCJIS. I hereby acknowledge and provide permission to the Amesbury Public Schools to submit a CORI check for my information to the DCJIS. This authorization is valid for one year from the date of my signature. I may withdraw this authorization at any time by providing the Amesbury Public Schools with written notice of my intent to withdraw consent to a CORI check.

The Amesbury Public Schools may conduct subsequent CORI checks within one year of the date this Form was signed by me provided, however, that the Amesbury Public Schools must first provide me with written notice of this check.

By signing below, I provide my consent to a CORI check and acknowledge that the information provided on this

Acknowledgement Form is true and accurate. SIGNATURE SCHOOL AND DEPARTMENT **POSITION** (e.g. volunteer, teacher, coach, etc.) FIRST NAME MIDDLE NAME LAST NAME \_X\_ \_X\_ \_X\_- \_\_ ·\_\_ \_ ·\_\_ \_ SOCIAL SECURITY NUMBER\* (6 digits) GENDER PLACE OF BIRTH (TOWN/CITY/STATE) **MOTHER'S MAIDEN NAME** PRIOR LAST NAMES, MAIDEN or Alias (if applicable) Address: \_\_\_ Former Address (es) (5 yrs. prior): Telephone number \_\_\_ Driver's License No. /Issuing State Eye Color The above information was verified by reviewing the following form of non-expired government issued photographic identification:

□ Passport

☐MA Identification

**VERIFYING EMPLOYEE** 

Other\_



Elizabeth McAndrews
Superintendent of Schools
Joan Liporto
Director of Finance and Operations
Dr. Lynn Catarius
Director of Student Services
Lyn Jacques
Director of Teaching and Equity

# Information About the Use of Your Child's Photograph



We are very proud of the accomplishments that our students make and we enjoy sharing that news with the community. There may be times throughout the school year when photos are taken and shared online, with the newspaper or published on our website.

\*ONLY fill out this form if you DO NOT want your child's photo to be used online or shared with the newspaper\*

I **DO NOT** want my child's name/photo to be published in the paper or online. I understand that the only exception will be for the yearbook.

Child's Name:	 Teacher:	
Parent/Guardian's Name (please print):		
Parent/Guardian's Signature:	Date	•



#### **AMESBURY PUBLIC SCHOOLS 2022-2023**

0	August 2022						
SM		W	Th	F	S		
1	2	3	4	5	6		
8	9	10	11	12	13		
15	16	17	18	19	20		
22	TI	TI	TI	26	27		
29	PD	PD					
	M 1 8 15 22	M     T       1     2       8     9       15     16       22     11	M         T         W           1         2         3           8         9         10           15         16         17           22         11         11	M         T         W         Th           1         2         3         4           8         9         10         11           15         16         17         18           22         11         13         14	M         T         W         Th         F           1         2         3         4         5           8         9         10         11         12           15         16         17         18         19           22         1         1         1         26		

20-0	92		Janı	uary	/ 20	23
S	M	T	W	Th	F	S
1	H	3	4	5	6	7
8	9	10	11	12	PRT	14
15	H	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

13-1	180		June 2023					
S	M	T	W	Th	F	S		
				1	2	3		
4	5	6	7	8	9	10		
11	12	13	14	15	16	17		
18	H	20	M	M	M	24		
25	M	27	28	29	30			

18-018 September 2022										
S	M	Т	W	Th	F	S				
				T	2	3				
4	H		7	8	9	10				
11	12	13	14	15	16	17				
18	19	20	PD	22	23	24				
25	26	27	28	29	30					

15-1	.07	Fe	bru	ary	202	23
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	PRT	11
12	13	14	15	16	17	18
19	H	V	V	V	V	25
26	27	28				

Cal	lendar Codes
Indi	cates No School Days
ER	= Early Release Day
H =	Holiday
M =	No School: Make-up Days
PD	= Professional Development
PRT	= Prof. Release Time Day
ST:	= Student 1 <sup>st</sup> Day
T=	Teacher/Staff Only
TI =	New Teacher Induction Days
V =	School Vacation

20-0	38	(	Octo	ber	20	22
S	M	T	W	Th	F	S
2	3	4	5	6	PRT	8
9	H	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

23-1	30		March 2023				
S	M	T	W	Th	F	S	
			1	2	3	4	
5	6	7	8	9	10	11	
12	13	14	15	16	PRT	18	
19	20	21	22	23	24	25	
26	27	28	29	30	31		

STUDENT YEAR: 180
SCHOOL STARTS: 9/6/22
SCHOOL ENDS: 6/20/22

18-056 November 2022							
S	M	T	W	Th	F	S	
		1	2	3	4	5	
6	7	PD	9	10	H	12	
13	14	15	16	17	18	19	
20	21	22	ER	H	V	26	
27	28	29	30				

15-1	.45		April 2023				
S	M	T	W	Th	F	S	
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	V	V	V	V	V	22	
23	24	25	26	27	28	29	
30							

7:30-2:30 <b>High School</b> 10:50 11 7:40-2:25 <b>Middle School</b> 10:50 1	IMES:
7:40-2:25 Middle School 10:50 1	PRT
	1:30
	1:30
8:30-3:00 <b>Elementary</b> 11:30 1:	12:00

16-072 December 2022							
S	М	T	W	Th	F	S	
				1	2	3	
4	5	6	7	8	PRT	10	
11	12	13	14	15	16	17	
18	19	20	21	ER	V	24	
25	Vic	V	V	V	V	31	
700							

22-167 May 2023						
S	M	Т	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	H	30	31			

Approved: 2/7/22 Revised: 2/15/22



#### **Transportation Services**

The Amesbury Public Schools provides transportation to students as required by Massachusetts General Law. By Law, we are required to transport students who live 2 or more miles in Grades K through 6.

For students that live under 2 miles in Grades K through 6 or are in Grades 7 through 12, transportation services are provided for a fee.

In spring 2021, the Amesbury School Committee voted to reduce the transportation fee. The following are the new rates: Individual rider-\$150.00; Family cap - \$300.00.

- ★ You can register for transportation online at <a href="https://schools.amesburyma.gov/Page/362">https://schools.amesburyma.gov/Page/362</a>.
- ★ If you have questions please contact Joan Liporto at (978)388-0507 or joan.liporto@amesburyma.org

#### AMESBURY PUBLIC SCHOOLS RESOURCE PERSONNEL 2022-2023



# Amesbury Elementary School - 20 South Hampton Road (978)388-3659

Building Coordinator, Ellen Lincoln

Nurse, Nicole Quadros

Principal, James Montanari

Adjustment Counselor, Jessica Moody

Special Education Facilitator, Rae Pritchett

Psychologist, Melissa Lashure

# Cashman Elementary School - 193 Lions Mouth Road (978)388-4407

Principal, Karina Mascia

**Building Coordinator**, Amy Mitchell

Nurse, Carol Greene

Adjustment Counselors, Edna Jarman and Megan Hoyt

Special Education Facilitator, Lori Klucznik

Psychologist, Melissa Lashure

# Amesbury Middle School - 220 Main Street (978)388-0515

Principal, Jarred Haas

Assistant Principals, Adam Denio and Jessica Stryhalaleck

Nurse, Jody Omohundro

Guidance Counselors, Caitlin Bailey and Kathleen Scott

Adjustment Counselors, Clancey Paul and Matthew Jarvis

Special Education Facilitator, Larissa Vincent

Psychologist, Devin Hirschfield

Amesbury High School - 5 Highland Street (978)388-4800

Principal, Danielle Ricci

Assistant Principals, Alina Lingley and Glen Gearin (Athletic

Director)

Nurse, Elisabeth Shorter

Guidance Counselors, Susan Saurman, Kerri Coen, and

Matthew Sydow

Adjustment Counselors, Rachael Dobbs and Cara Sullivan

Special Education Facilitator, Katie Gately

Psychologist, Devin Hirschfield

#### Amesbury Innovation High School - 71 Friend St. (978)388-8037

Principal - Eryn Maguire

Guidance and Adjustment Counselor - Bethany Noseworthy

# Central Office Administration - 5 Highland Street (978)388-0507 or (978)388-0531 (SPED)

Superintendent of Schools, Elizabeth McAndrews

Director of Finance (including Transportation and Food

Services), Joan Liporto

Director of Teaching and Learning, Lynn Jacques

**Director of Special Education and Student Services**, Dr. Lynn

Catarius

#### Central Office Support Staff (978)388-0507 or (978)388-0531 (SPED)

Payroll Coordinator, Candace MacLean

Accounts Payables and Receivables Coordinator, Sarah St.
John

Central Office Administrative Assistant, Carol Bartlett

Administrative Assistant to the Superintendent, Daniel

Grayton

Special Education Administrative Assistant (including

transportation), Wanda Ouellet

**Special Education Administrative Assistant and Central** 

Registrar, Julie Hartshorn

